**FOODBANK SUPPORT ROLE DESCRIPTION**

**REPORTS TO:** Foodbank Coordinator

**LOCATION:** Newtown, Wellington

**COMMITMENT:** 1x 2-4 hour shift (10am-2pm) rostered on a weekly or fortnightly basis.

**ROLE RESPONSIBILITIES:** The main role in the food bank is to make up the food parcels and fresh vegetable packs, re-stock the foodbank and to individually bag items such as milk powder, sugar, flour and rice.

Other responsibilities may include:

* Safe handling, sorting and storing of donated food items.
* Clean and sanitize food sorting surfaces before and after sorting.
* Basic understanding and adherence to New Zealand food safety requirements (this will be provided).

**WE NEED VOLUNTEERS WHO ARE…**

* Well organised
* Clear and open communicators
* Able to work unsupervised
* Contactable by email or text

**WHY VOLUNTEER?**

Volunteering at the City Mission will mean you are joining with us in our mission walking alongside people to see their lives transformed. Being apart of our Foodbank team will mean you are directly helping alleviate the hardship of food insecurity.